QueenslandGlass

Workplace Health and Safety Policy

Queensland Glass specialises in the following:

- The manufacture of specialised aluminium and glazed windows & door products.
- The project management of all glazed aspects in commercial applications;
- The conceptualisation, production, application and project management of environmental graphic solutions and ideas.

Our portfolio encompasses a wide range of projects in the building and construction sector from shop and office fit outs, internal and external refurbishments, though to glazed facades and specialist architectural solutions.

In undertaking these activities, we will maintain a safe workplace and continually improve processes to prevent harm to people through allocation of adequate resources and facilities.

Key Responsibilities:

- Senior management, for the workplace health and safety performance and allocation of adequate resources.
- Managers and supervisors, for their operational areas, must ensure workers are aware of The Company's workplace safety system, safe use of any plant, equipment and materials.
- Workers, for their own workplace safety and are empowered to maintain a healthy and safe workplace, observe safe work practices, suggest and support improvement initiatives.
- Contractor and Sub-contractor workers, must work to the conditions of engagement, prepare and implement the necessary workplace safety plans and practices applicable to their work.
- Visitors, Customers and other interested parties to comply with The Company workplace safety requirements.

As relevant to our operations, products and services, we will:

- maintain a Workplace Safety Management System as per AS\NZS 4801;
- ensure the Workplace Safety Management System meets the applicable laws, Acts, Regulations and Standards;
- ensure the implementation of workplace safety plans is consistent with this policy and meets the requirements under the contract with our Customers, as applicable;
- review and establish measurable objectives and targets to positively influence an improvement in the workplace safety performance;
- identify hazards, carry out risk assessments and put in place processes and procedures to prevent harm to workers and visitors attending the workplace;
- ensure injured workers receive prompt medical attention and the necessary rehabilitation to work;
- monitor and measure workplace safety performance and analyse causes of incidents and accidents;
- review and report incidents, accidents and injuries and follow-up with investigation and resolution of each;
- communicate and consult workers and others concerned (e.g. community, customers and suppliers) on this policy, workplace safety matters and their individual responsibilities.

Management will regularly review workplace safety processes and performance, and identify and implement required corrective and preventive action, within an overall philosophy of continuous improvement. This policy will be reviewed annually.

Nigel Mills
Managing Director
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